

**Manhattan Permits Office**

Arsenal West  
 24 West 61st Street - 5th Floor  
 New York, NY 10023  
 (212) 408-0226 x6



**City of New York  
 Parks & Recreation**

APPROVAL	
<i>[Signature]</i>	4/23/09
Boro. Commissioner / Permit Coord.	Date

Elle Berdy  
 Monaco Consulate  
 167 E. 61st Street  
 New York, NY 10065

**Facility Permit**

Status: Approved

Customer Type: Public Rental

Work: (917) 689-7424 Home: (917) 689-7424 x5

DATE/USER	PERMIT NUMBER	CHARGES	DISCOUNT	TAXES	REFUNDS & CREDITS	PAYMENTS	NEXT PAYMENT DUE	BALANCE DUE
02/04/2009 Charlie Stein	70425	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00	N/A	\$0.00

**RESERVATIONS**

EVENT NAME	FACILITY	CENTER
<b>Central Park Walking Tour</b> Attendance: 100 Type: Educational (not school related)	<b>Literary Walk-CP</b>	MN-Central Park Fifth Avenue-Central Park West 59th Street-110th Street New York, NY 10021

DATES RESERVED	HRS
Saturday - 5/30/2009 08:00 AM to 02:00 PM	6

Total Number of Dates: 1 Total Number of Hours: 6

- NOTES:**
- \*\* MUST BREAK PARTICIPANTS INTO SMALL GROUPS\*\*
  - \*\*NO VEHICLES/NO AMPLIFIED SOUND/NO DJ\*\*
  - \*\*NO ALCOHOL IN PARKS\*\*
  - \*\*NO SET-UP INCLUDING TENTS/TABLES/CHAIRS/CANOPIES\*\*
  - \*\*NO FLOWERS /BALLOONS OR DECORATIONS\*\*
  - \*\*NO BANNERS OR SIGNS AFFIXED TO PARK PROPERTY OR TREES\*\*
  - \*\*NO COOKING/BBQ/OPEN FLAMES\*\*
  - \*\*PICNIC TABLES NOT GUARANTEED\*\*
  - \*\*MUST CLEAN UP DURING & AFTER EVENT - ALL EVENT RELATED TRASH MUST BE REMOVED FROM SITE\*\*
  - \*\*PERMIT MUST BE PRESENT ON SITE\*\*

**CHARGES**

CHARGE DESCRIPTION	FACILITY/EVENT	UNIT FEE	QTY	TAX	TOTAL CHARGED	DISCOUNTED/PAID	BALANCE DUE
Permit Application Fee	Literary Walk-CP - Central Park Walking Tour	\$25.00	1.00	\$0.00	\$25.00	\$25.00	\$0.00

**PAYMENTS AND REFUNDS**

RECEIPT NUMBER	DATE	CHARGE DESCRIPTION	FACILITY/EVENT	AMOUNT
1020002.050	02/04/2009	Permit Application Fee	Literary Walk-CP - Central Park Walking Tour	\$25.00

## DISCLAIMERS

No Alcoholic Beverages Permitted, No Vehicles Permitted In Parks, Ballfields - No Double Parking Allowed, No Unauthorized Vendors, No BBQ Except In Designated Parks/Areas, Field/Court Must Be Cleaned Up After Use, Parks Is Not Responsible For Equipment Left Behind, No Drugs & No Alcohol Permitted inside park area, No Amplified sound Permitted

### Summary of Park Rules & Regulations for Special Events

- Permittees must have the special event permit in their possession at the time and site of the special event, as well as any other permits for the event required by the Department or any other governmental agency. Parks may alter, add terms and conditions or revoke a permit at any time.
- Special event permits are not transferable.
- Permittee is limited to specific locations, dates, times and activities indicated on permit.
- Permittee is solely responsible for obtaining any necessary clearances or permissions for use of intellectual property, including, but not limited to musical or other performance rights for the event.
- Unreasonable noise which would disturb other park patrons or create a hazardous or unsafe condition in the park is not allowed. Electrically amplified sound requires an additional permit from the NYPD precinct which covers the event location.
- No vehicles may enter the park without additional vehicle permits. Any vehicles entering the park must stay on paved surfaces, drive no more than 5mph and operate with their hazard lights on.
- Access to electrical and water service is not available unless prior arrangements have been made with Park supervision.
- Dogs and other animals (except service animals) are not allowed in playgrounds, gardens or athletic facilities at any time.
- Any sales or cash solicitation on parkland requires a Temporary Use Authorization vending permit from Parks' concessions office.
- Alcoholic beverages and glass bottles are prohibited in parks, except by special permit.
- Digging or staking into ground, or attaching signs, awnings or other items to plants or trees is strictly prohibited.
- Open flame and barbecuing are allowed only in specifically designated areas.
- Events may not be advertised or otherwise publicized without approval of Parks.
- Permittee is responsible for all cleanup and restoration of event site after event, returning site to original condition.
- Permittee is responsible for behavior of all event participants.
- Damage due to an event may be cause for revocation and denial of future permits.
- Permittees shall be held liable for any and all damages or injuries to persons or property that may occur or be caused by the use of the permit. By accepting a permit, permittees agree to indemnify and hold harmless the City and the Department from any and all claims whatsoever that may result from such use.
- Report any problems or incidents immediately to 311. Parks Enforcement Patrol may be reached at 646-613-1200.